

**CITY OF SUGAR HILL  
COUNCIL MEETING MINUTES  
MONDAY, JULY 14, 2008  
7:30 PM CITY HALL ANNEX**

CALL TO ORDER by Mayor Pirkle at 7:30 p.m. Present were Mayor Gary Pirkle, Mayor Pro Tem Mike Sullivan, Council Members Marc Cohen, Steve Edwards, Susie Gajewski, and Nick Thompson. Also present were City Manager Bob Hail, City Attorney Frank Hartley and City Clerk Jane Whittington.

PLEDGE OF ALLEGIANCE TO THE FLAG  
INVOCATION – given by Mayor Pirkle.

APPROVAL OF AGENDA – Council Member Edwards motioned to approve the Agenda adding swearing in of new members of the Alcohol Review Board. Council Member Cohen seconded the motion. Approved 5-0.

APPROVAL OF MINUTES – June 9, 2008 Council Meeting - Council Member Edwards motioned to approve the Minutes as written. Council Member Gajewski seconded the motion. Approved 5-0.

CITY ATTORNEY'S REPORT  
COUNCIL REPORTS  
MAYOR'S REPORT  
CITY CLERK'S REPORT  
CITY MANAGER'S REPORT

CITIZENS AND GUESTS COMMENTS – There were no comments from Citizens and Guests.

**ALCOHOL REVIEW BOARD APPOINTMENTS** – the Mayor opened the floor for nominations and Council Member Sullivan nominated Mike Miley. There were no other nominations for Post #4 so Mike Miley was appointed. Council Member Thompson nominated Jim Holt. There were no other nominations for Post #5 so Jim Holt was appointed. Mayor Pirkle administered the Oath of Office to Mike Miley, and Matthew Neithercutt who was previously appointed to the board.

**OLD BUSINESS:**

**Ordinance – Stormwater Utility, Credit Manual, Brochure** – The City Manager explained the process of why and how this stormwater utility came about. The City's initial idea was to attach the fee to the gas utility bill. This process would not work because the owner of the property needs to be billed, not the renters. The City is now attempting other methods of billing such as attaching it to the property tax bill. Council Member Sullivan had questions on the billing such as basing it on ERU's. There were several questions regarding credits and the late fee. There was a typographical error in the Executive Summary (County per 1,000). Council Member Edwards asked if there would be exceptions such as exempt properties and the City Manager said that there would not be. Council Member Edwards wanted the brochure to go out after it is finalized to start public awareness. There were some questions regarding rain barrels, downspouts and credits. The City Manager requested that the Council table this until next month to allow time to work through these changes. Council Member Sullivan motioned to table the Stormwater Utility Ordinance, Credit Manual and Brochure and request that the staff make the appropriate changes and answer the open questions. Council Member Gajewski seconded the motion. Approved 5-0.

**CONSENT AGENDA:** Mayor Pirkle explained the five items on the consent agenda.

**Ordinance Amendment – Gas Utility**

**Gas Policies & Procedures Ordinance to Ratify**

**Resolution - CDBG Project Approval**

**Litter Ordinance Amendment**

**People’s Bank & Trust Sign Easement – Awana**

Council Member Sullivan motioned to approve the Consent Agenda. Council Member Cohen seconded the motion. Approved 5-0.

**NEW BUSINESS:**

**Marquee Reader Boards – Design/Selection** – Don Kelemen explained the options for the marquee and showed drawings of what they would look like. The City Manager explained that this approval would be for the design of the marquee. After approval the staff would get bids on the size and bring it back to the Council. Council Member Sullivan motioned to direct staff to go out to bid for the pricing for various sizes of the sign using option “A”. Council Member Cohen seconded the motion. Approved 5-0.

**Peachtree Industrial Blvd. Landscaping** – The City Manager explained that he had an RFP for the landscaping from Alton Tucker Blvd., up Peachtree Industrial Blvd to Hwy 20 and the railroad underpass. The proposals were under \$40,000. The Mayor stated that he like the proposal and would like to see the intersection of Highway 20 and Peachtree Industrial be improved. The utilities need to be underground, and the pole arms need to be replaced with the arms. The City Manager stated that it could be done but the City would have to purchase the mast arms. Council Member Cohen motioned to direct for the contract of landscaping installation at the intersection of Peachtree Industrial Blvd and Highway 20, and to direct the City Manager to transfer the funding from roads to the general fund and to make the appropriate budget adjustments to complete the project and cap the amount at \$50,000. Council Member Gajewski seconded the motion. Approved 5-0.

**Website Policy** – Council Member Sullivan explained the need for the policy. He said that the City was now using the best practices and the IT Director had to decide what went on the site without a written policy. He explained a summary of what the approved links would consist of. Council Member Sullivan motioned to approve the Website Policy document that was passed out by the City Clerk at tonight’s meeting. Council Member Cohen seconded the motion. Approved 5-0.

**GCPS Interim Agreement Month to Month** – The City Manager explained that the City has been working with the **Gwinnett County Sheriff’s Department** to have supplemental public safety within the City. The agreement calls for at least two Sheriff’s deputies to patrol the City. The City will pay the county directly for the salaries and benefits of the deputies. The City will purchase the patrol cars and furnish them on loan to the Sheriff’s Department. The cars and equipment will be paid out of SPLOST funds. The City Attorneys have to approve the content of the intergovernmental agreement before submission to the Gwinnett County. Once the agreement is approved in open session by the County Commission then the funds will be dispersed to start the program. The Mayor stated that there is one change that was pointed out by the attorney; Term Number 1, it says 7 when it should be 8. Council Member Edwards expressed concerns that there was a lapse in supplemental coverage for the City. The City might consider a month to month with Gwinnett Police until this contract is finalized. Council Member Thompson motioned to approve the Intergovernmental Agreement with the Gwinnett County Sheriff’s Department. Council Member Cohen seconded the motion. Approved 5-0. The City Attorney Frank Hartley stated that there are some insurance issues that need to be addressed in this agreement. They do not have to be decided tonight but before the officers take the streets. Council Member Cohen motioned to approve to allow the City Manager to obtain the insurance as necessary for the Sherriff’s

Agreement. Council Member Thompson seconded the motion for discussion. The City Manager explained that there is a list of insurance requirements in the agreement. He has already talked to our insurance agent and the insurance would cost about \$10,000 per year. Council Member Thompson's second stands. The motion was approved 5-0.

**Gary Pirkle Park Fields Proposal** – Council Member Edwards motioned to table this agenda item until next month's meeting. Council Member Cohen seconded the motion. Approved 5-0.

**West Broad St. Cemetery Fence** – The City Manager explained that the RFP went out and the type of material will have to be chosen so the proposed costs can be determined. Don Kelemen showed the Council 3 renderings of the fence; brick, stack stone and field stone. Council Member Sullivan motioned to direct the city staff to go forward with proposals with the fence material to be brick. Council Member Thompson seconded the motion. The motion was denied 2-3 with Council Members Edwards, Gajewski and Cohen voting nay. Council Member Cohen motioned to table this agenda item until next month and have Mr. Kelemen brick back to Council a 4<sup>th</sup> rendering made of both brick and stack stone in combination. Council Member Thompson seconded for discussion and requested that the renderings be brought to the DDA meeting before the next work session. Council Member Cohen restated the motion to table the West Broad Street Cemetery Fence and to direct the city staff to create a 4<sup>th</sup> alternative made out of composite of brick and stack stone, and have the DDA review this at their meeting the end of this month July 29<sup>th</sup>, and the Council will revisit this at their August meeting. Council Member Thompson seconded the motion. Approved 5-0.

**SPLOST Agreement** – The City Manager explained that this agreement for the 2008 SPLOST would allow the City to receive over \$14 million in funds to be designated as follows: \$3 million for roads, \$3 million for recreation and 8.4 million for administrative buildings and facilities. Gwinnett County cannot call for the SPLOST Referendum to be on the November ballot until all the cities have approved and signed the agreement. Council Member Cohen motioned to approve the SPLOST Agreement and to authorize the Mayor to sign the agreement per the stated amounts. Council Member Sullivan seconded the motion. Approved 5-0.

**Gary Pirkle Park Environmental Contract** – The City Manager explained that this contract would allow the City to delineate the wetlands of Gary Pirkle Park and make them an amenity. Council Member Sullivan motioned to approve the contract. Council Member Cohen seconded the motion. Approved 5-0.

**EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL:** Council Member Sullivan motioned to enter Executive Session. Council Member Cohen seconded the motion. Approved 5-0.

**ADJOURNMENT:** The meeting was reconvened at 9:30 p.m. There was no action taken out of Executive Session so the meeting was adjourned. Council Member Sullivan motioned to adjourn. Council Member Cohen seconded the motion. Approved 5-0.

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Gary Pirkle, Mayor

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Jane Whittington, City Clerk